

# Proctored Exam Waiver Request for Government Organizations



EMAIL TO: QualityPrograms@pci.org OR MAIL TO: PCI | 8770 W. Bryn Mawr Ave., Suite 1150, Chicago, IL 60631 | ATTN: Quality Programs Department  
For questions, contact PCI Quality Programs Department | QualityPrograms@pci.org | 312-583-6774

NAME OF CERTIFICATION CANDIDATE

NAME OF CERTIFICATION CANDIDATE'S EMPLOYER

NAME OF PROPOSED PROCTOR

NAME OF PROPOSED PROCTOR'S EMPLOYER

Request is hereby made to waive the PCI proctor/examiner requirements that the proctors/examiners be unrelated personally and professionally to the certification candidate. These waivers are allowed for government agencies per PCI Policy 28, Section 28.3.3.3. This is a one-time approval and a waiver must accompany each exam session.

In the table below, please answer yes or no to each of the following questions.

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| <b>Are the Proposed Proctor and the Certification Candidate related personally?</b>  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <b>Are the Proposed Proctor and the Certification Candidate related professionally (same company or a mutual business relationship)?</b> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <b>Is the Proposed Proctor the Certification Candidate's supervisor?</b>   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <b>Is the Proposed Proctor the Engineer of Record for a job/project the Certification Candidate is working on?</b>                       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If the answer is 'yes' to any of these questions, please explain:

For all applicable situations marked above by the requesting party, please note that all risks associated with PCI's acceptance of this waiver from the requesting party are transferred and held solely by the requesting party.

PCI shall not be held liable for any damages or claims resulting from PCI's acceptance of the request for waiver. Risks as to such damages or claims may include the lack of acceptance of the certification from a third-party, and health and/or safety issues that could arise from any party involved, including but not limited to:

- the Proposed Proctor,
- Certification Candidate,
- the Requesting Party's customers, and
- the general public.

By signing this waiver, it is understood and agreed upon by the requesting party that the Proposed Proctor will administer the examination(s) to the Certification Candidate in a manner consistent with PCI's Impartiality and Confidentiality Policies as specified in PCI's Agreement to Administer PCI Personnel Certification Examinations and in PCI's Proctored Exam and Personnel Certification Program Information documentation.

The Requesting Party agrees to indemnify, defend, and hold PCI, its agents, employees, officers, directors, auditors, contractors, and assigns harmless with respect to any and all claims, demands, losses, causes of action, damage, lawsuits, and judgements, including attorneys' fees and costs, arising out of or relating to this waiver.

The failure of PCI to enforce any rights under this Agreement shall in no way be construed subsequently as a waiver of such rights.

This Waiver shall not be assigned by either of the Parties without the prior written consent of the other.

PRIMARY CONTACT OF THE REQUESTING PARTY'S SIGNATURE

DATE

CERTIFICATION CANDIDATE'S SIGNATURE

DATE

PROPOSED PROCTOR'S SIGNATURE

DATE